

Math 263 - Section 5 - Course Policy

1 Attendance & Homework

Attendance is highly encouraged and may be taken. Failure to attend on any of those days where attendance is taken could result in an administrative drop.

Homework will include reading assignments as well as selected exercises from the text and/or instructor, online assignments with the WebAssign system, Excel worksheets, and chapter projects. Doing these assignments is *absolutely crucial* to obtain success in the class, and you should expect some number of weekly quizzes on material related to the homework.

2 Other Policies

- When homework is collected, it will be due within the first five minutes of class, with no exceptions and no credit for late assignments. There is no extra credit. At the end of the semester 10% of the lowest homework and quiz scores will be dropped.
- Quizzes may be announced or unannounced.
- Be familiar and comply with the standard university policies. Please refer to the webpage <http://catalog.arizona.edu/2010-11/policies/aaindex.html>.
- Make-up examinations will not be given except in the case of a valid excuse (such as a medical emergency), and documentation must be supplied to the instructor.
- Academic dishonesty, including cheating on examinations, will not be tolerated.
- A grade of "I" will be awarded only in unusual circumstances, which include but are not limited to: you request it within 24 hours after the final, you have completed nearly all of the work for the course, you are near passing level, you have a valid reason for not completing the course, and you agree to make up the missed material in a short period of time. An I will not be awarded in the place of a failing grade.
- All cell phones must be turned off before entering class. If your phone goes off during class I get to answer it.